

Minutes of the Hurstbourne Priors Annual Parish Council Meeting held on Wednesday 29<sup>th</sup> of May 2024 in the Hurstbourne Priors Village Hall at 6.30pm.

Present: Cllr Mrs C Read – Chair  
Cllr Mr P Smail  
Cllr Mrs L MacGregor  
Cllr Mr A Milne  
Richard Waterman – Parish Clerk

Apologies: Cllr Mrs S Wyatt-Tilby – Vice Chairman, Cllr Mr T Crutchfield. Borough Councillor Mr S Carr and County Councillor Mr T Thacker.

**WELCOME.**

The Chairman welcomed everyone to the meeting.

**DECLARATION OF INTEREST.**

Cllr Mr A Milne declared an interest in the Village Hall.

**PARISH COUNCIL VACANCY.**

The Parish Council still have one vacancy.

**ELECTION OF CHAIR AND VICE CHAIR.**

*CHAIR* – Cllr Mr P Smail proposed Cllr Mrs C Read as Chairman. This was seconded by Cllr Mrs L MacGregor. There were no other nominations. All agreed. Cllr Mrs C Read was elected Chair.

*VICE CHAIR* – Cllr Mrs C Read proposed Cllr Mrs S Wyatt-Tilby as Vice Chair. This was seconded by Cllr Mr P Smail. There were no other nominations. All agreed. Cllr Mrs S Wyatt-Tilby was elected Vice Chair.

**NOTE:**

Cllr Mrs C Read and Cllr Mrs S Wyatt Tilby stated that this will be their last year in the roles of Chair and Vice Chair.

**CHAIR'S REPORT.**

The Chair gave a brief report on the Parish Council's Year.

Cllr Read spoke about trying to get the whole of the Parish represented on the Parish Council and the importance of getting representation from New Barn Farm and especially St. Mary's Hill. Asking people to sit on Sub-Committees to work alongside the Parish Council until a vacancy becomes available was an idea that was discussed.

The Chair stated that it is important to get the whole of the Parish involved in Parish life and activities. The Clerk suggested that a Notice Board be placed at St Mary's Hill, this was thought a good idea and will be investigated.

The Chair was keen to get the Play Area up-grade started and suggested that she ask Cllr T Crutchfield if he would consider chairing a Play Area Sub-Committee. The Parish Council thought this a good idea.

Cllr Mr A Milne stated that if more than one person expressed an interest in joining the Parish Council he would be prepared to stand down. This was noted.

The Chair wished to thank her fellow Councillors, Cllr Carr and the Parish Clerk for their continued support and hard work.

## **FINANCE.**

### HURSTBOURNE PRIORS PARISH COUNCIL INCOME AND EXPENDITURE FOR THE YEAR 31<sup>ST</sup> MARCH 2024

2023/2024

INCOME	£
Precept – Basingstoke and Deane	11,800.00
Donations – May Fair	2,528.00
VAT Refund	7,025.18
Hire Charges – Recreation Ground	880.00
Parish Funding B&D. BC	754.87
Grants and donation	2,808.00
106 Developer Money	23,111.62
Fund Raising	2,499.76
	<u>51,407.43</u>
PAYMENTS	
Insurance	2,811.57
General Administration	5,043.00
VAT on Payments	5,319.65
Village Maintenance	50.00
Defibrillator Pads and Battery	232.95
RECREATION GROUND	
Pavilion - Running Costs & Maintenance	16,814.77
Parks and Open Spaces	20,528.15
	<u>50,800.09</u>
CUMULATIVE FUND BALANCE	
Opening Balance 1 <sup>st</sup> April 2023	7,987.69
Add Income	51,407.43
Add cheques issued but not cashed	200.00
	<u>59,595.12</u>
Less Expenditure	50,800.09
Balance at 31/3/2024	<u>8,795.03</u>

The Clerk reported that the Accounts have been signed off by the internal Auditor Mr P Reynolds. As the Turnover in the financial year was over £25,000 the Parish Council will need to submit the accounts for a full audit.

## ANNUAL GOVERNANCE STATEMENT 2023/2024

The Clerk read out the Annual Governance Statement 2022/2023 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement.

The Annual Governance Statement was approved by the Parish Council.

Proposed by Cllr Mrs C Read and seconded by Cllr Mr P Smail. All Agreed.

## ANNUAL ACCOUNTING STATEMENTS 2023/2024

The Annual Accounting Statement 2021/2022 was approved by the Parish Council. Proposed by Cllr Mrs C Read and seconded by Cllr Mr P Smail. All agreed.

## MAY 2024 FINANCIAL REPORT.

### INCOME.

Refund for Loos – May Fair 2023	£ 360.00
Hire Fees Recreation Ground	£ 100.00
BDBC – ½ Precept	£ 6,100.00
BDBC – Grass Cutting Grant	£ 754.87
	<b><u>£7,314.87</u></b>

### EXPENDITURE.

Eon Electricity	Pavilion	£25.35
R.N. Waterman	Wages	£300.00
TVBC	Grass and Hedge Cutting	£194.84
HBP Village Hall	Hall Hire	£145.00
M.Shill	Setting up Website and ongoing work	£536.50
		<b><u>£1,201.69</u></b>

BANK ACCOUNT BALANCE AFTER ABOVE MOVEMENTS = £13,931.96

Working Capital	£7,738.21
General Reserves	£5,000.00
Play Area	£1,193.75
<b>Total</b>	<b>£13,931.96</b>

## COUNTY AND BOROUGH COUNCILLOR REPORTS.

Due to the forthcoming General Election there were no reports from the County or Borough Councillor's.

## PAVILION REFURBISHMENT.

The Chair spoke about the refurbishment of the Pavilion and the re-thatching. The Clerk reported that he has spoken to Andover Glass and they have confirmed that they could remove the old glass from the Pavilion windows and remove the frames so they could be shot blasted. Andover Glass has recommended a small company at Lopscombe Corner, Middle Wallop for the shot blasting and repair of the frames. The Clerk will make contact and get a quote.

Cllr Read is meeting with a skilled carpenter to discuss replacement (or repair) of the timbers on the pavilion and the Lych Gate following concerns raised during the re-roofing. He will get a quote to the Parish Council as soon as possible.

The Chair reported that a Fund Raising 'Fun Day' will be held on the 7<sup>th</sup> of September 2024 with an Olympic theme, followed by live music and a Hog Roast. Full details will be in Hill & Valley and will also be posted through doors at St Mary's Hill to try and encourage a wide attendance. A raffle will be held and Cllr Read asked Councillors to try and get donations for the raffle prizes.

The Parish Council briefly discussed funding of the refurbishment of the Pavilion and the grants that may be available. Now that almost all the quotes are in Cllr Read will put together a brief paper which will outline the needs of the Pavilion and Recreation Ground which could be used to send to potential donors and for grant applications.

### **MAY FAIR.**

The Chair wished to thank Hurstbourne Park for the help they gave over the May Fair weekend, especially the provision of matting to the car parking fields and the Recreation Ground. Martin and his team also helped with the removal of kit from the field with the quad bike so that further vehicles didn't damage the surface.

Despite the terrible weather the Chair was pleased to report that the event made £18,106. The Church and Recreation Ground will both receive £5,295.00 and the Village Hall £2,016.96.

### **PROPOSED DEVELOPMENT AT APSLEY.**

The Chair was sorry to report that there is still no up-date on the proposed development at Apsley. Further information on design of dwellings, road layout etc. has been requested again.

### **URGENT ITEMS.**

The Chair reported that Southern Water have undertaken to line the leaking Sewers in St Mary Bourne to stop the ingress of Ground Water which is contributing to the strain on the sewer system. Kit Malthouse MP has been very helpful in holding Southern Water to Account. The Chair continues to pressure Southern Water to find a solution to the unacceptable tinkering situation at the viaduct pumping station. The affect it is having on residents and businesses cannot continue. She reported that Andrew Eastwood at Vitacress is also pressuring Southern Water to find a solution.

**CORRESPONDENCE** - The Chair reported that the Parish Council have received a letter from one of the hirers of the Village Hall asking if they would consider moving the start of the Parish Council Meetings back to 7.30 as it would enable a second fitness class to be held?

This was discussed. The Parish Council would prefer to continue meeting at 6.30pm but would be prepared to move the day of the meeting to the last Thursday of the month. Cllr Mr A Milne confirmed that the last Thursday of the month is free. The Chair will confirm with Cllr Mrs S Wyatt-Tilby and Mr T Crutchfield their availability before replying.

TUFTON LAND GRAB - Cllr Mrs L MacGregor reported that it looks as though the Land Grab will not happen, she believed that the resident has been asked to remove all the hedging that was planted.

TIFTON BRIDGE – Cllr Mr P Smail suggested that the Parish Council write to Hampshire Highways to congratulate them on an excellent job they have done on repairing the bridge on Tufton Lane. The Parish Council agreed, and the Chair will write to Highways.

VILLAGE HALL – Cllr Mr A Milne reported that it has been confirmed that as the Village Hall turnover is below £20,000, they do not need to submit Audited Accounts to the Charity Commission. Cllr A Milne asked the Parish Council if they still wished the Village Hall Accounts to be Audited. The Parish Council were happy for the accounts not to be audited in the future.

### **CLOSE OF THE MEETING**

The Chair thanked everyone for coming and closed the meeting.

### **DATE OF THE NEXT MEETING**

PLEASE NOTE CHANGE OF DATE

Thursday 25<sup>th</sup> July 2024 at 6.30 in the Village Hall.

### **DATES FOR THE 2024 MEETINGS**

Thursday 26<sup>th</sup> September

Thursday 28<sup>th</sup> November